

The Alliance for Bloomfield's Children  
BY-LAWS

**ARTICLE I**

NAME

The name of the organization shall be the Alliance for Bloomfield's Children henceforth referred to in this document as the Alliance.

**ARTICLE II**

PURPOSES

The purposes for which this organization is formed are as follows:

1. Empower parents to move the public will in the interest of Bloomfield's children.
2. Support the development of a network that will strengthen the early childhood experience for Bloomfield children and their families.
3. Ensure compliance with Public Act 97-259, an Act concerning School Readiness and Child Day Care.
4. Ensure compliance with Section 10-40 of the CT general Statutes, the legislation that governs Family Resource Centers.
5. Seek grant funding to support children's initiatives in Bloomfield.
6. Administer and monitor all program plans including sub-grantee programs.

**ARTICLE III**

MEMBERSHIP

1. The Mayor shall appoint the Alliance chairperson.
2. The executive committee shall present a steering committee membership slate for approval by the Mayor and Superintendent of Schools.
3. The steering committee members shall be representative of the community and shall include:
  - The Mayor or designee
  - The Superintendent of Schools or designee
  - Parents of Bloomfield Children
  - Representatives of local programs associated with children including but not limited to:
    - a. Family Resource Centers
    - b. Not for Profit pre-schools
    - c. For profit pre-schools
    - d. Head Start
  - Public Librarian
  - Public Sector Services

- Non-profit general sector groups
4. The steering committee shall be limited to 25 people, with no more than 20 percent of the membership from any one organization or group.

## **ARTICLE IV**

### **DUTIES OF MEMBERSHIP**

1. Attendance at all meetings is expected. The chair may request the mayor and Superintendent to replace members with excessive unexcused absences.
2. Resignation of any Council Member should be in writing and should be submitted to the Alliance chairperson. If no effective date is stated, the resignation shall be effective upon receipt.

## **ARTICLE V**

### **MEETINGS**

1. An annual meeting shall be held in Bloomfield Connecticut during the month of September.
2. Regular meetings shall be scheduled for the upcoming year during the annual meeting.
3. Election of an executive committee shall be conducted at the annual meeting.
4. A quorum shall be comprised of seven regular members including members from three different organizations or groups.
5. The annual meeting and regular meetings shall be open to the public.
6. Council members may periodically bring resource people to the Alliance meetings. These individuals may not vote and their participation will be permitted upon recognition by the Alliance chairperson.
7. Decisions of the Alliance will be made by a simple majority of the appointed members in the presence of a quorum.
8. Special meetings may be called by the chairperson or the executive committee upon the written request of three members. Except in the case of an emergency, all members will be given a five day notice of the special meeting.

## **ARTICLE VI**

### **PROGRAMMATIC RESPONSIBILITIES AND POWERS**

The Alliance shall monitor its contracted School Readiness programs as well as other grant funded programs to ensure programmatic and fiscal responsibility. The Alliance shall ensure that each School Readiness funded program is implementing the quality components specified in Connecticut General Statute Section 10-16q as amended by Public Act 99-230 by ensuring:

1. A plan for collaboration with other community programs and services and for coordination of resources in order to facilitate full-day and year-round child care and education programs for children of working parents and parents in educational training programs;
2. Parent involvement, parenting education and outreach;
3. Referrals for health services, including referrals for appropriate immunizations and screenings;
4. Nutritional services;
5. Referrals to family literacy programs that incorporate adult basic education and provide for the promotion of literacy through access to public library services;
6. Admission policies that promote enrollment of children from different racial, ethnic and economic backgrounds;
7. A plan of transition for participating children from school readiness program to kindergarten;
8. A plan for professional development for staff;
9. A sliding fee scale for families participating in the program pursuant to section 8 of PA 99-230;
10. An annual evaluation of the effectiveness of the program.

The Alliance shall ensure that the seven programmatic components of the Family Resource Center as outlined in Section 10-40 of the CT General Statutes are implemented. The seven components are: full day/full year preschool child care, school age child care, support for family home daycare providers, families in training, adult education, positive youth development, and resource and referral.

## **ARTICLE VII**

### **COMMITTEES**

1. The executive committee shall be comprised of the chair, vice-chair, secretary and the chairs of committees as determined by the membership.
2. The Alliance shall appoint a School Readiness Grants Committee annually.
3. The Alliance may convene other committees as the need arises. The chair of each committee needs to be a member of the Alliance, but the members do not need to be.

## **ARTICLE VIII**

### **FINANCES**

1. The fiscal year shall be from July 1 to June 30.
2. The executive committee shall annually appoint specific members to have the authority to sign financial vouchers.
3. Upon the recommendation of the grants committee, the Alliance will vote on the allocation of slots. Administrators, staff or employees of the sub-grantee applicant programs are not allowed to vote.

## **ARTICLE IX**

### **BY-LAWS**

1. The Alliance shall enact such by-laws and rules and regulations governing the proper conduct of its business as necessary.
2. The by-laws may be amended at any meeting of the Alliance by a vote of two thirds of the members in the presence of a quorum. The proposed change(s) must be sent to the membership in the call of the meeting

Approved September 7, 2005