

*The mission of Middlesex United Way is
mobilizing the caring power of communities
to strengthen lives and help people*



**Request for Proposals (RFP)
Train-the-Trainer Program
Second Language Acquisition/Dual Language Learners**

Middlesex United Way, Inc is making available a one-time grant of up to \$12,000 for the development and implementation of a Train-the-Trainer program to train and certify local qualified trainers who can assist Middlesex County early childhood providers in the development and implementation of second language learning in early childhood settings that meets the CT Early Learning and Development Standards.

Middlesex United Way is a locally based organization dedicated to strengthening lives, helping people, and improving community conditions in the fifteen towns in Middlesex County. We believe that everyone should have the opportunities for a good life and one of the building blocks for that life is education. One of our goals is that all “children are reading at grade level by the end of 3rd grade”. This is especially a challenge for English language learners. However research widely supports the advantages of learning multiple languages and shows that greater skills in a first language support the development of skills in a second language.

Proposals will need to include the following in narrative format. Proposals will be judged based on the strength of your responses to the below criteria (#s 2-6).

1. Organization name/address/contact information
2. Organizational experience/expertise in this area (include key staff and qualification)
3. Service delivery plan with anticipated timelines (please be as specific as possible; this can be negotiated prior to grant award being finalized)
4. Research and/or evidence-based practice that supports your service delivery plan
5. Your program goals and objectives, including a community plan for those trained (include how you will measure your progress/success)
6. Attach a detailed budget showing all expenses and how they were calculated
7. Attach 3 letters of support (from relevant partnerships and stakeholders)

Please submit proposals by email to: Ed.Bonilla@middlesexunitedway.org by April 1, 2016. Middlesex United Way staff and volunteers may conduct interviews and/or site visits with all final candidates prior to awarding this grant. All applicants will be notified of their proposal status by May 2, 2016.

We will host an informational Q&A session at 10:00 am on March 9, 2016.

Please contact Sheryl.Dougherty@middlesexunitedway.org by 2:00 pm March 7, 2016 to RSVP for this session. Once we have a final number of attendees we will confirm the location.